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Instructions to Submit Event Report Online

Step 1: eService Portal

- Go to Kentucky Boxing and Wrestling Commission website, <u>https://kbwc.ky.gov</u>
- Click eServices.

TEAM 🜧	KENTUCKY BOXING AND WRESTLING COMMISSION						
KENTUCKY PUBLIC PROTECTION CABINET Boking and Wrestling Commission	The Kentucky Bosing and Wrestling Commission (KBWC) encourages the growth of unarmed combat sports, protects participants and spectators and strives to improve the sports by thoughtful, reasonable and fair regulation and monitoring. The KBWC licenses unarmed combat sports athletes, trainers, corners, promoters, referees and judges, and oversees all professional boxing, professional wrestling and both amateur and professional mixed martial arts events held in the Commonwealth.						
	UPDATED MEETING INFORMATION: The Feb 19 meeting of the Kentucky Boxing & Wrestling Commission will be held virtually due to impending adverse weather. The meeting begins at 4 p.m. To participate, join the meeting here: https://kentsmilico.or//invectup-join/19%3ameeting, MallinYYTZ/AVXIZCOMOXIII_G/ACCMUDU/2V4/ZTESI/Ihi/#ADtreads/20? contents/VFI/VIZI/2V3/M2/ZTE/I/Adv/Adv/Adv/Adv/Soc/Adv2/Page/ZTE/I/Adv2/Page/ZTE/I/Adv2/Page/ZTE/I/Adv2/Page/ZTE/I/Adv2/Page/ZTE/I/Adv2/Page/ZTE/I/Adv2/Page/ZTE/I/Adv2/Page/ZTE/I/Adv2/Page/ZTE/I/Adv2/Page/ZTE/I/Adv2/Page/ZTE/I/Adv2/Page/ZTE/I/Adv2/Page/ZTE/I/Adv2/Page/ZTE/I/Adv2/Page/ZTE/I/Adv2/Page/ZTE/I/Adv2/Page/ZTE/I/Adv2/ZTE/I/Adv2/ZTE/I/Adv2/ZTE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/ZtE/I/Adv2/Zt						
	Contact us at (502) 564-0085 or kbwc@ky.gov or click here for more contact information.						
	Licensing Forms	and Applications Event Calendar eServices					
HOW DO I?		LATEST NEWS	QUICK LINKS				
 Apply for a license as a contestant in co sports 	mbat	 Kentucky Boxing and Wrestling Commission Meets Monday, June 17 	Staff Directory Online License Application				
 Apply to be a judge, trainer, or other por besides an athlete 	sition	 Kentucky Boxing & Wrestling Commission To Host the Association of Boxing Commissions and Combative Sports' 	2024-25 KBWC Meeting Schedule				
Find local events in Kentucky		Annual Meeting	Proposed Administrative Regulations				
Check license status		Neurologic Health in Combat Sports	 KBWC Regulations (Rev. 2024) 				
Renew my license			KBWC Statutes (Rev. 2024) Read More.				

• Enter your account Email and Password, click Login.

B	NOR SIGN SIGN
Sign In	Sign Up
Email: *	M
Password *	Ø
Forgot Password?	
Lo	gin
Don't have an account? Crea	ite Account

Please note: You can only Create an Account if you currently hold or previously held a license with KBWC.

If applying for a license for the first time, please click this link https://kbwc.ky.gov/KWBC/home to submit an initial application.

Step 2: Click 'Event Report'.

Home	Transaction History User Profile Logout	
Event Calendar	Show Notice Form	Event Report
Apply for New License	Submit Requested Information	Renew My Existing License

Step 3: Ticket Sales

- Answer contracted/paid show question.
- If 'Was this a contracted/paid show?' is 'No' then enter the Ticket Sales details and click 'Save and Continue'.

		Event R	leport		
itantia Number 179682	License Type Wrestling Promoter	6new Date and Time 4/2/2025, 05:00 PM	Laceter hans and Jobres Pelican, 123 west avenue, Frankfort, Kentucky 40001		
Ticket Sales	Contestant Details				
Was this a contracted	dipaid show (i.e. Fair, Festival etc.)? * () Yes 🖲 No			
Please provide	additional comments				
				~	
	cket Tones	Number of Tickets	Price	A second	
TR.	const (3544)	Teachort of Traceto		Amount	
vanced Ticket Sales	and (Jhen	25	\$7.50	5187.50	
vanced Ticket Sales or Ticket Sales	une (Ibea	25	\$7.50 \$9.50	5187.50 \$560.00	
wanced Ticket Sales or Ticket Sales Is Ticket Sales	and the	25 100 0	\$7.50 \$8.50 \$0.00	Amount \$197.50 \$197.50 \$160.00 \$0.00	
vanced Ticket Sales or Ticket Sales ts Ticket Sales her Ticket Sales	unit (Jaan	25 100 0	\$7.50 \$8.50 \$0.00 \$0.00	5187.50 \$860.00 \$0.00 \$0.00	
vanced Ticket Sales or Ticket Sales Is Ticket Sales hor Ticket Sales mplimentary Tickets		25 100 0 0	\$7.50 \$9.50 \$0.00 \$0.00 \$0.00	Ameune \$197.50 \$860.00 \$0.00 \$0.00 \$0.00	

• If 'Was this a contracted/paid show?' is 'Yes' then enter the amount paid, upload the contract document and click 'Save and Continue'

License Number 179662	License Type Wrestling Promoter	Show Date 3/31/20	and Time 25, 10:10 AM		Location Name and Address Henry Ford, 90 Street Smart	t Road, Canada, Kentuck	y 41519		
Ticket Sales									
Was this a contracted	paid show (i.e. Fair, Festival etc.)?* 🖲 Ye	es 🔘 No							
Enter the amount paid for sh 3456.78	w S *	Tax = (5%)		Total amount due \$172.84					
The Contract Docum Acceptable file types Contract Documents	ent needs to be uploaded to submit the e ire: .msg, .pdf, .xlsx, .xls, .csv, .jpg, .jpeg, .do Jpload *	oc, .docx, .png, .bit.							
Select files				✓ Done					
Contract_Docu File successfully up	nent.pdf eaded.			×					
Action			Name			Action			
				No records available.					
н н н									0 - 0 of 0 items
							← Back	Save and Continue	C Clear

Note: If you are a wrestling promoter, the Contestant and Participants details need to be provided. Skip steps 4 and 5 if you are not a wrestling promoter.

Step 4: Contestant Details

• If the number of contestants is more than 20, using the drop down select the appropriate number.

Event Report							
License Number 179662	License Type Wrestling Promoter	Show Date and Time 4/2/2025, 05:00 PM	Location Name and Address Polican, 123 west avenue, Frankfort, Kentucky 40601				
5 10	f all contestants and	their KYBWC License #, in the order th	ey competed, along with the results of the contest.				
15 20							
25	rmation, click 'Save and C	ontinue' if you need to add more contestant rows	If you fail to do it, you will lose all the details entered.				
30	n to increase the number	of contestant rows if needed.					

o Enter the contestant's information, click 'Save and Continue'

			Eve	nt Report		
License Number 179662	License Type Wrestling Promoter	Show Date and Time 4/2/2025, 05:00 PM		Location Name and Address Pelican, 123 west avenue, F	rankfort, Kentucky 40601	
Ticket Sale	S Contestant Details					
Please list th	ne names of all contestants and t	heir KYBWC License #, in the ord	er they c	ompeted, along with the results o	f the contest.	
20	•					
On entering con	itestants' information, click 'Save and Con	tinue' if you need to add more contestant	rows. If yo	u fail to do it, you will lose all the details e	ntered.	
You can click or	n the dropdown to increase the number of	contestant rows if needed.				
						Save and Continue
Row Number	Contestant Name	License #	V.	Opponent Name	License #	Result of Contest
1	John Doe	12345	V.	John Smith	67890	John Doe
2			V.			
3			V.			

Step 5: Participant Details

 $\circ~$ If the number of participants is more than 20, use the drop down to select the appropriate number.

		E	vent Report		
License Number 179662	License Type Wrestling Promoter	Show Date and Time 4/2/2025, 05:00 PM	Location Name and Address Pelican, 123 west avenue, Frankfo	rt, Kentucky 40601	
5	itestant Details Par	rticipants Details			
10	A stant Details Participants Details Participants Details A fall other participants, including their license # and classification (such as judge, trainer, manager, referee, timekeeper, second, physician, or event sta S S S S S S S	staff)			
15			autori (such as juuge, duinei, managei, re	eree, unexcepci, second, physician, or event s	starry.
20					
25	mation, click 'Save and	Continue' if you need to add more participant rows.	If you fail to do it, you will lose all the details entered	L	
30	n to increase the number	er of participant rows if needed.			
				Save and Co	ontinue
Row Number	Name	License #		Classification	
1					^

• Enter the participant's information and click 'Save and Continue'.

			Event Repor	τ		
License Number 179662	Ucense Type Wrestling Promoter	Show Date and Time 4/2/2025, 05:00 PM	4	Location Name and Address Pelican, 123 west avenue, Frankfor	t, Kentucky 40601	
Ticket Sales	Contestant Details	Participants Details				
Please list the n	ames of all other par	ticipants, including their license	e # and classification (such a	s judge, trainer, manager, ref	eree, timekeeper, second, physic	ian, or event staff).
20	-					
On entering particip	ants' information, click 'Sa	ve and Continue' if you need to add mor	re participant rows. If you fail to do it,	you will lose all the details entered		
You can click on the	dropdown to increase the	number of participant rows if needed.				
						Save and Continue
Row Number	Name		License #		Classification	
1	John Junior		54321		Trainer	
2						

Step 6: Attestation

Answer the injuries question. Enter signature. Check 'I agree' check box and click 'Submit'

			Event Re	port
License Number 179662	License Type Wrestling Promoter	Show Date and Time 4/2/2025, 05:00 PM		Location Name and Address Pelican, 123 west avenue, Frankfort, Kentucky 40601
Ticket Sale	s Contestant Details	Participants Details	Attestation	_
Did any injuries o	occur to any person in attendance	e, including contestants? * () Yes 🖲 No	
Attestation				
Signature: Eric Carle	Dat 4/4	ie: * 4/2025		
I certify under per	nalty of perjury that the above is	a true and complete return.		
I agree				Submit

Step 7: Invoice

Click Checkout/Complete Order

			Event Re	port			
License Number 179662	License Type Wrestling Promoter	Show Date and Time 4/2/2025, 05:00 PM		Location Name and Ac Pelican, 123 wes	^{Idress} st avenue, Frankfort, Kentucky 40601		
Ticket Sale	es Contestant Details	Participants Details	Attestation	Invoice			
Description						Amount	
Total Ticket Sal	les Amount					\$1,137.50	*
Total Tax Due						\$56.88	
							v
					Checkout/Complete Order	Cancel Order	

Step 8: Payment

• Select Payment Type

Kentucky Boxing & Wrestli	ng Commission		
Select Payment Type		Summary	^
ACH / ELECTRONIC CHECK	Lean sara noise sera Lean sara noise sera CREDIT CARD	Event Tax Item Price: \$56.88 Quantity: 1	\$56.88
	Policies Security Disclaimer Accessibility FEADOCK © 2025 Commonwealth of Kentucky. All rights reserved. Kentucky gov		

 \circ $\;$ Enter payment details, Click 'Next' $\;$

Kentucky Boxing	<u>g & Wrest</u>	t <u>ling Cor</u>	<u>mission</u>		
Select Payment Type				Summary	^
			OKDICHO 2234 5475 4022 1234	Event Tax Item Price: \$56.88 Quantity: 1	\$56.88
ACH / ELECTRONIC CI	HECK		CREDIT CARD	Sub Total	\$56.88
				Total	\$56.88
Card Details					
Card Number (required)	Expiration Date (r	equired)	Security Code (required)		
	01 🗸 20)25 🗸			
			@ <u>Help</u>		
Cardholder Details					
Name (required)		Country (required)			
		United State	s ~		
Address Line 1 (required)		Address Line 2			
City (required)		State (required)	Zip Code (required)		
		KY	~		
NEXT					

o Click 'Pay Now'

Kentucky Boxing & Wrestling Commission						
Visa Card Details		<u>EDIT</u>	Summary	^		
Card Number ******* Expin	ation Date 6/2025		Event Tax Item Price: \$56.88 Quantity: 1	\$56.88		
Cardholder Details		<u>EDIT</u>	Sub Total	\$56.88		
Eric Carle 100 East Street United States			Total	\$56.88		
Cancer and return to Kentucky Boxing & Westing Commission						
	Policies Security Disclaimer Accessibilit TEAM KENTUCKY. © 2025 Commonwealth of Kentucky. All rights reserve Kentucky.gov	y :d.				

Step 9: Transaction Details

Invoice can be printed by clicking on 'Print Copy of Invoice'.

To go back to the account home page, click 'Home' or 'Go Home'.

	Home	Transaction History	User Profile	Logout	
Transaction / Order Information					
Your order has been processed.					
Transaction Details					
Transaction Status: Complete Transaction/Order Number: 74238476 Transaction Date: 04/04/2025					
Payment Summary					
Description	Quantity				Amount
Event Report	1				\$56.88
Total Charged: \$56.88					
Print Copy Of Invoice Go Home					
↑					

Step 10: Check Email

Check your personal email address that you provided during the license application submission to view:

Tł	ne payment transaction email and		
١	our Recent Online Transaction with Kentucky Boxing and Wrestling Commission		
(PB PPC Boxing and Wrestling Commission		
De	ear Eric Carte,		
Th	ank you for your recent online transaction with the KY Boxing and Wrestling Commission.		
Be	low are the details of your transaction:		
KE	WC Transaction ID: 184		
Tra	insaction Details		
**			
Tra	insaction/Order Number: 74238476		
Tra	insaction Date: 04/04/2025		
Pa	yment Method: Visa Ending with 1111		
Ac	count Holder Information		
**			
Na	ime: Eric Carle		
Ac	dress: 100 East Street, Canada, KY, 41519		
Ite	m(s) Checked Out are:		
**			
De	escription	Quantity	A
Ev	ent Tax	1	\$

If you should have any auestions or problems resarding this transaction. please contact the Kentucky Boxing and Wrestling Commission for assistance at kbwc@ky.gov

o Event report is under review email

Event Report submitted on 04/04/2025 for event held on 04/02/2025 05:00 PM is under review

PBC Boxing and Wrestling Commission

Dear Eric Carle,

The Kentucky Boxing and Wrestling Commission received your Event Report on 04/04/2025 for the Wrestling - Pro/Am event held on 04/02/2025 05:00 PM at Pelican, 123 west avenue, "Frankfort, KY 40601.

Your Event Report is under review.

If you have any questions or problems regarding this application, please contact our help desk for assistance at (502)564-0085, Monday – Friday, 8:00 a.m. until 4:30 p.m., EST or kbwc@ky.gov via email.

Kind Regards, Kentucky Boxing and Wrestling Commission